

RETURN FORM

FOR PROCEDURE SEE BOTTOM OF PAGE



RETURN INFO

Date of return:

Company name:

Place & Country:

Contact person:

Your reference:

PRODUCT INFORMATION

Product description*	ROM art.no.	Quantity	Invoice/Packing slip no.	Reason**	ROM Internal
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* Please enclose (preferably original) invoice or packing slip

REMARKS:

Customer name:

Name employee ROM:

ROM internal:

Handled by:

Date:

PROCEDURE RETURN FORM:

This form allows you to return your products. Fill out as complete as possible and send it to ROM. Please remember to print a copy of this form and add it to the return shipment. You can send the products and this form to:

ROM bv
attn. Warehouse returns
Handelsweg 6
3771 MH Barneveld
The Netherlands

To ensure a speedy handling of your return we kindly ask you to read the conditions here below carefully.

Conditions for return and crediting:

We only accept returned products:

1. When the product returned **undamaged** and (if reasonably possible) **in its original packaging**.
2. When the product is returned **within maximally 3 months after purchase**
3. After reception of a completed return form which you download on our website www.rombv.com/service or my email upon request
4. When the product is complete in relation to the delivery (incomplete parts are **not** credited)
5. When the return shipment is provided with a (copy) invoice or packing slip corresponding to the products delivered

We do not accept or credit returned products:

1. When damaged, when missing parts or signs of usage
2. Which were ordered especially for you
3. When the returned goods will increase the amount of ROM's normal inventory levels
4. When the goods are returned without notice and/or sent without postage

Please note:

When using this form for products with a warranty claim, the completed Warranty Form has to be sent to our aftersales department first. Without the Warranty Form we cannot process the returned products for warranty.